



Washington State Department of Early Learning

Early Learning Advisory Council (ELAC)

Retreat

August 31 2011. 8:30 a.m. – 4 p.m., Lacey Community Center

RETREAT AGENDA

<p>Purposes:</p> <ul style="list-style-type: none"> ➤ To build relationships among members ➤ To orient new and ongoing members to Washington’s early learning system, ELAC responsibilities and to the federal grant requirements ➤ To learn about best practices in collaborative state/local leadership and accountability structures ➤ To create initial functions and guiding principles for ELAC ➤ To develop initial elements of an ELAC learning agenda ➤ To identify potential early actions
<p>Outcomes:</p> <ul style="list-style-type: none"> ➤ Strengthened relationships among members ➤ Increased knowledge of the WA state early learning system, ELAC responsibilities and federal grant requirements ➤ Increased knowledge of best practices in creating state/local collaborative leadership and accountability structures ➤ Developed initial list of ELAC functions and guiding principles ➤ Developed elements of an initial ELAC learning agenda and potential early actions ➤ Strengthened collaboration - “We are all in this together”

Timeframe	Elements	Objective(s)	Materials	Who
8:30-9:00	Coffee and Greeting			
9:00-9:15	Welcome & Introductions	<ul style="list-style-type: none"> • Introductions 	<ul style="list-style-type: none"> • ELAC Roster 	Bette, Co-Chairs
9:15-9:20	Overview of Meeting	<ul style="list-style-type: none"> • Give participants big picture overview and essence of the meeting 	<ul style="list-style-type: none"> • Agenda 	Bea
9:20-9:40	Get Acquainted	<ul style="list-style-type: none"> • Build relationships 		Bea
9:40 –10:20	Set the Stage	<ul style="list-style-type: none"> • Orient members to Washington’s early learning system & entities, and to the federal grant • Q & A 	<ul style="list-style-type: none"> • Wall Graphic • Information Packet 	Bette & Kelli with Others
10:20-10:35	BREAK			
10:35 -11:10	Play Early Learning Jeopardy: The Data Picture	<ul style="list-style-type: none"> • Learn about families and children in Washington • Build relationships 	<ul style="list-style-type: none"> • Jeopardy materials • LEV Report Card 	Bea & All
11:10-12:10	Learn About Collaborative Leadership & Accountability	<ul style="list-style-type: none"> • Learn about state-local collaborative leadership and accountability • Identify elements that have made these partnerships successful • Q & A 	<ul style="list-style-type: none"> • Presentation handout • Examples from other states 	Garrison & Panel, All

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Timeframe	Elements	Objective(s)	Materials	Who
12:10-1:10	Lunch and Update on Race to the Top	<ul style="list-style-type: none"> • Lunch • Provide input on Washington’s Race to the Top Grant 		Bonnie
1:10-2:00	Develop Initial Functions and Guiding Principles	<ul style="list-style-type: none"> • Identify initial ELAC functions and guiding principles 	<ul style="list-style-type: none"> • Wall Graphic – Functions & Principles • Examples from other states • Best Practices Paper 	Bea and All
2:00-2:15	BREAK			
2:15-3:05	Identify Initial Learning Agenda and Early Actions	<ul style="list-style-type: none"> • Identify initial ELAC learning agenda and early actions 	<ul style="list-style-type: none"> • Wall Graphic - Learning Agenda 	Bea and All
3:05-3:40	Share Learnings and Interests	<ul style="list-style-type: none"> • Prepare for action • Build relationships 	<ul style="list-style-type: none"> • Wall Graphic • Graphic recording 	Bea, Graphic Recorder, All
3:40- 4:00	Wrap-up/Close	<ul style="list-style-type: none"> • Gather public comment • Close the meeting and secure feed back 	<ul style="list-style-type: none"> • Feedback Form 	Co-Chairs, Bea

2011 QUARTERLY ELAC MEETINGS: March 14, June 13, October 17 and December 12

OVERALL PURPOSE

The purpose of the Early Learning Advisory Council (ELAC) is for representatives from the state’s early learning stakeholder communities to provide input and recommendations to the Department of Early Learning (DEL) so that

DEL’s strategies and actions are well-informed and are broadly supported by parents, early care providers, health/safety experts and interested parties. The Governor holds final authority for policy decisions and her P-20 Council will be made aware of ELAC’s input to DEL.