



Early Support for Infants and Toddlers Program Electronic Data System

The following information is for families in the early intervention services system to explain how ESIT collects and stores family/child data in the ESIT Data System. For more information, visit www.del.wa.gov/esit

Why is my family's data being stored in the ESIT Data System?

To aid your Family Resources Coordinator (FRC) and service providers in providing services in a timely manner and according to parent/child rights as defined by Individuals with Disabilities Education Act (IDEA), Part C. The Data System automatically generates the federal and state reports necessary to receive local, state and federal funding for services. Information is collected to determine your child's eligibility for early intervention services and to develop an Individualized Family Service Plan (IFSP).

The Data System assists FRCs and Local Lead Agencies in assuring services are provided in accordance with IDEA, Part C.

Is my information secure?

Yes! Your information is stored behind four levels of security. It is also scrambled when it travels between your FRC's computer and the Data System.

Where is my data stored?

Your information will be stored in the Data System and password protected by your FRC and Local Lead Agency.

Your information will be stored in a secure database maintained by the Early Support for Infants and Toddlers Program. The data cannot be accessed via the Internet and information is not stored on the Internet.

Some paper files are still needed and will be securely stored with your FRC.

Who can access my family's information?

Only the Family Resources Coordinator (FRC), the Local Lead Agency and DEL/ESIT will have access to your detailed family information. The FRC or the Local Lead Agency may grant other members of the IFSP team access to information only after you have given your consent.

The ESIT Data System must continue to meet the requirements of the Family Education Rights and Privacy Act (FERPA). This is true for all records whether stored electronically or on paper.

The Local Lead Agencies and the DEL ESIT program will have access to summary reports about children and families receiving early intervention services. The Early Support for Infants and Toddlers Program staff will have read-only rights to individual family's information.

Parents can request a report from their FRC, showing all persons who have accessed their family's information.

What information will be collected?

Information that is received from your family will be entered into the Data System. Your FRC can provide you with a complete list and copies of the information collected and stored on the electronic system.

Your Family Statement that includes your concerns, priorities and resources continues to be voluntary and accessible only by your FRC, you, your Local Lead Agency and DEL/ESIT staff.

How can I see what information is in the system about my family?

Your key to accessing the information is your FRC.

If I don't want my family's information in the system, can I still participate?

If you wish to participate in early intervention services, your information needs to be entered into the ESIT Data System.